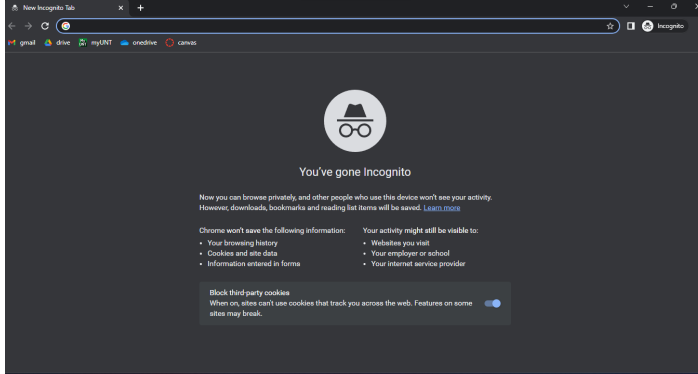# TECHWHIRL Tech Comm Template   STORYBOARD

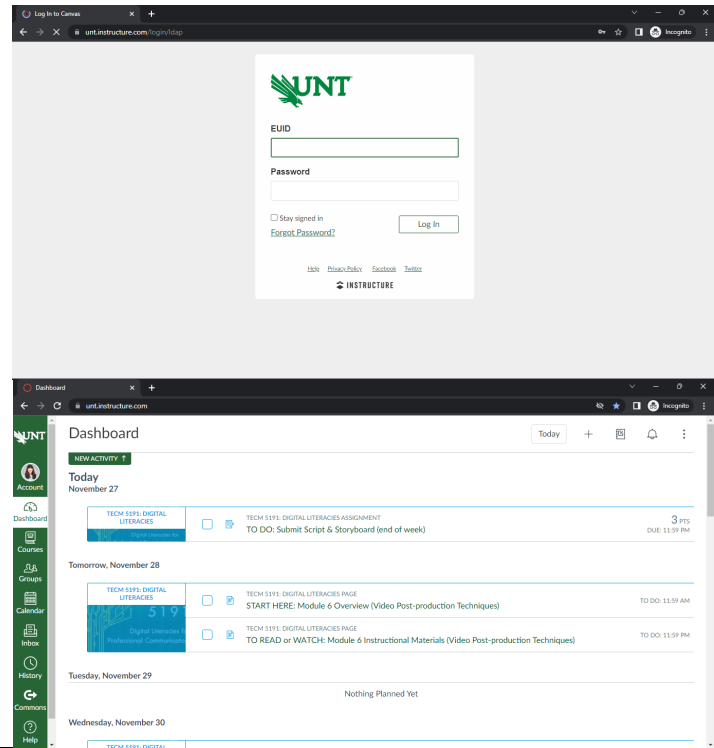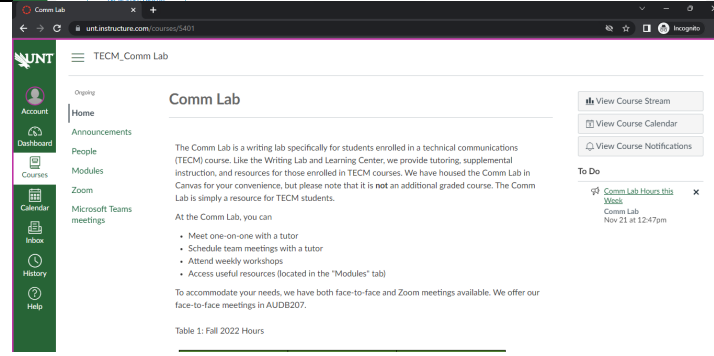**[1]Project Name:** UNT Comm Lab: Access Digital Resources and Schedule Appointments

Audience: Adult UNT students enrolled in TECM courses

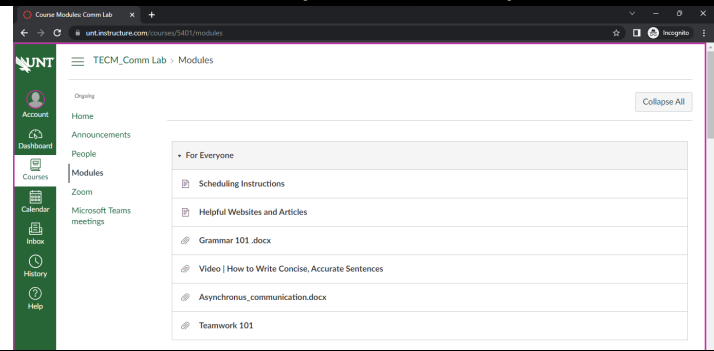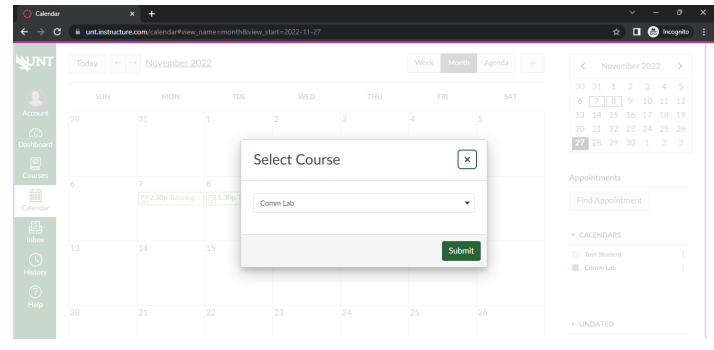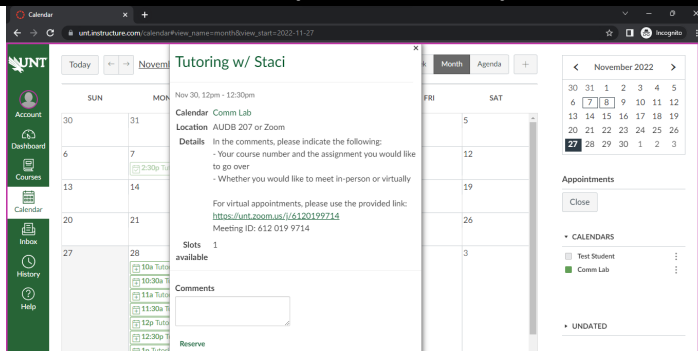**Length:** 125-140 seconds

Screen size: 1080p

Direction/SFX	Frame (Screen/Picture)	Audio
1. _Interaction description:_ Shot/Screen Shot: full desktop with Google home page **_SFX:_** none Movements: none Seconds: 50		**_Voice-Over:_** _Script: Welcome. The Comm Lab is a writing centre at the University of North Texas that specializes in supporting you with your TECM coursework by offering several resources. This video will show you how to access two types of academic resources from the UNT Comm Lab: digital resources and one-on-one appointments with a peer tutor._ _The Comm Lab's digital resources include supplemental information, sample deliverables for common assignments, slide deck presentations, and more._ _One-on-one appointments with a peer tutor last for 30 minutes. During an appointment, your tutor can help you understand your assignments, brainstorm ideas, review your current progress, and more._

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[1] Template adapted from Larsen, G. (July 3, 2012) The Storyboard: An Outline for Visual Technical Communications on TECHwhirl at https://techwhirl.com/storyboard-outline-visual-technical-communications/

Direction/SFX	Frame (Screen/Picture)	Audio
2. Interaction description: Shot/Screen Shot: UNT SSO, Canvas Dashboard **SFX:** highlight cursor throughout Search "unt.instructure.com" and enter UNT SSO credentials. Movements: Type "unt.instructure.com." Select "Sign In." Seconds: 15		**Voice-Over:** *First, you will learn to access the Comm Lab's digital resources. To begin, visit unt.instructure.com and log in using your UNT single sign-on credentials. You will be navigated to the Canvas Dashboard.*
3. Interaction description: Shot/Screen Shot: Canvas course page, Modules tab **SFX:** highlight cursor throughout Navigate to Comm Lab course page. Show Modules tab. Movements: Select "Courses"; select "Comm Lab"; select "Modules" button; scroll through Modules page. Seconds: 25		**Voice-Over:** *Next select "Courses" in the column on the left, then select "Comm Lab." Now, select "Modules." You will see several categories of resources available to support your learning. These resources will be available to you as long as you are enrolled in a TECM course.*

Direction/SFX	Frame (Screen/Picture)	Audio
4. Interaction description: Shot/Screen Shot: Canvas Calendar **SFX:** highlight cursor throughout Select the Calendar button, then select Find Appointment to see all appointment options. Choose Comm Lab, then select Submit. Movements: Select "Calendar;" select "Find Appointment;" choose "Comm Lab;" select "Submit." Seconds: 20		*Voice-Over:* *To begin, first select the "Calendar" button in the far-left column. Next, select "Find Appointment" in the far-right column. Select "Comm Lab" from the drop-down menu, then select "Submit."*

Direction/SFX	Frame (Screen/Picture)	Audio
5. *Interaction description:* Shot/Screen Shot: Canvas Calendar appointment scheduler ***SFX:*** highlight cursor throughout Select an appointment slot, fill in any additional details, then select "Reserve." Movements: Select an appointment slot; type "in-person;" select "Reserve". Seconds: 25		***Voiceover:*** *You will now see a list of all available appointment slots. Select any of the slots. Next, provide any additional details in the comments, such as the assignment name and whether you'd like to meet in-person or virtually. Now select "Reserve." You will now see the appointment scheduled on your own Canvas Calendar.*